

BOARD OF DIRECTORS – ACTION SUMMARY

Wednesday, February 22, 2006 – 6:00 p.m.

**Administration Building
2101 Hurley Way, Sacramento, CA**

CALL TO ORDER

The meeting was called to order by President Engellenner. Board Members present: Duveneck, Engellenner, Goold, Jones, Kelly, Lawson, Trujillo, Valley. Director Granados, absent. Staff: Fire Chief Mette, General Counsel Margarita, Board Clerk Tilson.

PLEDGE TO FLAG

METRO CABLE 14 ANNOUNCEMENT

The open session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Saturday, February 25 at 2:00 p.m. and Monday, February 27 at 6:00 p.m. on Channel 14; Webcast at www.sacmetro cable.tv. A VHS copy is also available for checkout from any library branch.

AWARD—EMPLOYEE COMMENDATION – CRISTY HAVERTY – (Mette)

Cristy Haverty received three awards from The Communicator and a District Certificate presented by Fire Chief Mette for her outstanding video productions created in 2005 for Metro Fire. The video productions recognized were “Rick Martinez: A Life in Fire Service” – Honorable Mention plaque, “Safetyville USA” – Award of Distinction plaque and Crystal Award of Excellence.

Assistant Chief Dan Haverty also presented Ms. Terry Polvado, Vice-President of Safetyville USA, The Communicator Award of Distinction plaque for “Safetyville USA.” He thanked her for allowing Metro Fire to be a part of the partnership with Safetyville.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA

None

CONSENT AGENDA:**1. Board Meeting Action Summary—February 8, 2006**

- **Board Action:**
Kelly/Trujillo—approve Consent item. Directors Engellenner, Goold, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Director Duveneck, abstaining. Director Granados, absent. Motion carried.

2. Board Meeting Action Summary—February 10, 2006

- **Board Action:**
Kelly/Lawson—approve Consent item. Directors Duveneck, Engellenner, Goold, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Director Granados, absent. Motion carried.

3. Fiscal Document/County of Sacramento-Updated District Signatory List**4. Resolution No. 02-06—Authorizing Execution of Interjurisdictional Employee Exchange Agreement for Captain Steve Turner**

- **Board Action:**
Kelly/Jones—approve Consent Agenda Items No. 3 and No. 4. Directors Duveneck, Engellenner, Goold, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Director Granados, absent. Motion carried.

ACTION ITEM(S)**1. TRAN Issue for Fiscal Year 2006/2007—(Appel)**

- Staff recommends the Board authorize utilization of the services of Dennis Ciocca with Sutter Securities to evaluate the financial advantages for the District in issuing another Stand-Alone TRAN or participation in a Pooled TRAN to enhance the District's 2006/07 revenue.
- **Board Action:**
Goold/Jones—approve staff recommendation. Directors Duveneck, Engellenner, Goold, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Director Granados, absent. Motion carried.

2. Revised Resolution No. 03-06—Industrial Disability Retirement for Captain Bill Brown—(Appel)

- Medical evidence was presented at the regular meeting of June 8, 2005, and Resolution No. 21-05 was adopted approving an industrial Disability Retirement application for Captain Bill Brown. The District was not aware at that time of new “determination” requirements for Industrial Disability Retirements that were implemented by CalPERS in May 2005 as a result of a California Supreme Court decision.
- Staff recommends adoption of the revised Resolution that incorporates the specific language now required under the Nolan decision finding William “Bill” V. Brown, Jr. **HAS** suffered a job related injury incapacitating him for the performance of duties as a Fire Captain with the District, and forward that Resolution to CalPERS.
- **Board Action:**
Trujillo/Valley—adopt the revised Resolution. Directors Duveneck, Engellenner, Goold, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Director Granados, absent. Motion carried.

3. Ambulance Service Delivery – Station 31—(Cantelme)

- Proposal to increase the number of Metro Fire medics in service by adding one additional ambulance at Station 31.
- The increase is due to changes in location of current medics – Medic 65 moved to Station 61; the Rancho Cordova/Fair Oaks medic service area has shown an increase in service demand and tends to have long transport times due to travel distances to the local hospitals; and the call volume has increased throughout the District.
- Staff recommends the Fire Chief be authorized to place an additional ambulance into service in the fiscal year 2005/2006.
- **Board Action:**
Kelly/Duveneck—approve the staff recommendation. Directors Duveneck, Engellenner, Goold, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Director Granados, absent. Motion carried.

4. Public Affairs Officer (PAO) Job Description and Salary—(Ellis)

- Director Trujillo stated the Policy Committee at its meeting today recommended approval and referral to the full Board.
- A two-page staff report was submitted accompanied by the job description, a Letter of Understanding between the District and the Sacramento Area Firefighters Local 522 and the proposed salary range of Step 1 - \$4,370 through Step 5 - \$5,312.
- The purpose of this position is to assist the Fire Chief with governmental affairs, marketing, public relations, and data collection, in addition to the media interface. Need to institutionalize positions in the Community Services Division for long-term continuity and community relationships.
- Director Duveneck expressed concern in the process and would like to get back to an initial presentation to the Board with referral to the Policy Committee for expansion/input on any Board issues, prior to final action and approval by the Board.
- In response to Director Jones, the position is non-sworn and will report to the Staff Captain assigned to the Office of the Fire Chief; an organizational chart to be distributed by Fire Chief Mette.
- Staff recommends the Board authorize the additional Community Services Division position and adopt the job description and salary schedule for the Public Affairs Officer.
- **Board Action:**
Trujillo/Kelly—approve the staff recommendation. Directors Duveneck, Engellenner, Goold, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Director Granados, absent. Motion carried.

5. Additional Public Information Officer (PIO)—(Ellis)

- An additional PIO working on a rotational basis responding to calls and doing outreach would handle the workload involved with meeting the increased call volume and assist with the District's community outreach programs to maintain a high level of service.
- Engineer Bob Webber stated this is a challenging position but extremely demanding.

- Responding to Director Lawson, Battalion Chief Ellis stated the salary would be specific to the individual filling the position, based on whoever is assigned from the ranks of firefighter up to Fire Captain.
- The Policy Committee recommended approval and referral to the full Board.
- Staff recommends the Board authorize an additional Public Information Officer position to the Community Services Division and fill the position.
- **Board Action:**
Goold/Jones—approve the staff recommendation. Directors Duveneck, Engellenner, Goold, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Director Granados, absent. Motion carried.

6. Public Education Senior Technician – Establish Salary—(Ellis)

- A two-page staff report was submitted accompanied by the Public Education Senior Technician job description, a Letter of Understanding between the District and the Sacramento Area Firefighters Local 522 and the proposed salary range of Step 1 - \$3,994 through Step 5 - \$4,854.
- Director Jones stated a career development track is critical and supported amplifying the Community Services Public Education Division.
- The Policy Committee recommended approval and referral to the full Board.
- Staff recommends the Board adopt the elongation of the Public Education Technician classification and the ten percent (10%) salary differential between Public Education Technician and Public Education Senior Technician.
- **Board Action:**
Goold/Lawson—approve the staff recommendation. Directors Duveneck, Engellenner, Goold, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Director Granados, absent. Motion carried.
- Battalion Chief Ellis acknowledged the help of Captain Pat Monahan of Local 522, Human Resources Analyst Charmie Junn, and Fire Chief Mette.

PRESIDENT'S REPORT—(Engellenner)

- Wished Fire Chief Mette a Happy Birthday today.

FIRE CHIEF'S REPORT—(Mette)

- February 23, 2006 @ 7:00 p.m. – presentation by the District to the City of Citrus Heights City Council. Invited those interested to attend along with Director Goold, Director Trujillo, and President Engellenner.
- Transition Team is working on their final report. Anticipate sharing their findings within the next month.
- The old Sacramento County Fire Protection District Administration Building [3121 Gold Canal Drive, Rancho Cordova] has been vacated by the City of Rancho Cordova who now has its own facility. The District's current Administration Building does not have adequate space and space is being leased next door. Looking for direction on possibly selling both properties and bringing all personnel under one roof.

President Engellenner felt this was a good idea and suggested bringing something back to the Board.

Director Duveneck recommended looking at all options.

Fire Chief Mette stated he would bring back some alternatives to the Board.

- February 28, 6:00 p.m. @ the Realtors Association Building, 2003 Howe Avenue – Annual Employee Recognition Ceremony – Invited everyone to attend.

GENERAL COUNSEL'S REPORT—(Margarita)

- Received a warm welcome – honored and privileged to be here.

COMMITTEE AND DELEGATE REPORTS:**Executive Committee—(Engellenner)**

- Next meeting: TBA

Communications Center Delegate—(Valley)

- Next Meeting: February 28, 2006 – 10:30 AM

California Fire & Rescue Training Authority—(Goold)

- Next meeting: TBD

Finance Committee—(Kelly)

- Next meeting: March 8, 2006 – 5:00 p.m.

Policy Committee—(Trujillo)

- Received presentation on today's meeting. Thanked Battalion Chief Ellis for the excellent report and his outstanding job as Public Information Officer. Elected Director Lawson as Chair; Director Trujillo – Vice Chair.
- Next meeting: March 22, 2006 – 5:00 p.m.

BOARD MEMBER QUESTIONS AND COMMENTS:**Goold:**

- In favor of going back to the traditional and appropriate process relative to Presentation items to the Board. Presentations allow public and Board discussion, with direction to Committees to formulate policy and bring the issue back to the Board as an Action Item.

Lawson:

- Thanked the volunteers, Local 522, and Administration for their efforts on Fill-the-Boot. The community generously donated \$125,000 to the Burn Institute.
- Thanked the Directors for electing him as Chairman of the Policy Committee.
- The statements of Directors on the process of Presentation and Action items will be taken under advisement. He stated he would like to talk to the General Counsel regarding this issue after the meeting if possible.

Valley:

- Agreed with Director Goold on Presentation items. Would like issues to go to a Policy meeting and then to the full Board for discussion, without Board members coming to the Committee meeting and possibly incurring a problem with the Brown Act if there are five present.
- Proud of the firefighters and the many things they do for the community.

Jones:

- Thanked all of the employees and public for supporting the Burn Institutes' Boot Drive.
- Concerned with the process on Presentation items as mentioned in earlier comments. Urged the Board to get back to the process of discussion to possibly formulate even better ideas.

Kelly:

- Acknowledged the concerns by some Board members but felt items should be looked at on a case-by-case basis. There is no harm in presenting and voting on an action the same evening depending on what it is. Whether the Chair makes those decisions or maybe the Chief could lend some expertise and determine if an item needs to be drawn out in two meetings. Not every item needs to be presented one week and considered for action two weeks later at a Board meeting.
- Thanked Metro staff and Firefighters Local 522 that came out and supported Snow Day put together by the Building Trades and Council Member Hammond's office. The children had an opportunity to play in the snow and the Firefighters and Building Trades members cooked the food. Thanked Pat Monahan, Skip Nance, and Bob Webber who did a fine job contacting local media.
- Welcomed General Counsel Dick Margarita and congratulated him on his first meeting.

Trujillo:

- Congratulated Cristy Haverty on receiving The Communicator Awards tonight and her service to the District.
- Thanked Battalion Chief Ellis on his excellent presentations tonight. The Committee unanimously voted to bring forward the three items discussed and felt there was adequate discussion and presentation by Chief Ellis to bring it to the full Board.

- Thanked Battalion Chief Ellis for his service as PIO and noted the importance of the Public Information Officer, which is a twenty-four hour job. Chief Ellis has been doing this solely and he was glad an additional PIO was approved to go forward.
- Thanked Local 522 for doing an outstanding and professional job in their efforts on Fill-the-Boot for the Burn Center.
- Welcomed General Counsel Margarita.

Duveneck:

- Congratulated Cristy Haverty and her proud father, Assistant Chief Haverty.
- Thanked Chiefs Cantelme and Ellis on their excellent presentations.
- Welcomed Counsel Margarita.
- Thanked the Metro and City firefighters that serve us so well throughout the whole jurisdiction. He drives on Highways 50 and 99 and has seen the firefighters out there in dangerous situations trying to provide accident and medical coverage.

Monahan:

- Captain Pat Monahan, Vice President of Local 522, acknowledged Captains Rowell and Daw and the efforts of the staff who supported the Local's Boot Drive for the Burn Institute. Initial reports indicate approximately \$125,000 was raised at just the one location of Sunrise and Greenback in Citrus Heights. Other outlying agencies participate in the Boot Drive, with about ten agencies left to collect from. Total combined contributions last year exceeded \$360,000. Thanked the citizens of the community for their generosity.

Provided a brief history of the inception of the Burn Center envisioned by retired Sacramento City Fire Captain Cliff Haskell. The Local has agreed to a donation of over \$1 million, with the possibility of donating \$2 million within a two-year period. Encouraged everyone to visit the Burn Institute on Stockton Boulevard.

Director Jones suggested on a light agenda, invite the representative for the Burn Institute to give an overview presentation of the multiple projects that the Burn Institute is involved in.

Anyone wishing to contribute can call Local 522 at (916) 739-8522 or the Burn Center at (916) 739-8525.

RECESS TO CLOSED SESSION 7:10 PM

[Directors Engellenner and Goold departed the meeting]

RECONVENE TO OPEN SESSION 7:18 PM

Report by General Counsel Margarita:

CLOSED SESSION GOVERNMENT CODES:

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant Exposure to Litigation Pursuant to California Government Code Section 54956.9(b):

Claims Against Public Entity Pursuant to Government Code Section 910 by Joan Keech, Maria Johnson, and Roger Weese

Met in Closed Session. Announced the following action:

- **Board Action:**
Lawson/Duveneck—deny the claims. Directors Duveneck, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Directors Engellenner, Goold, Granados, absent. Motion passed.

ADJOURNMENT – The meeting was adjourned at 7:20 p.m.

H. Peter Engellenner, President

Ray Trujillo, Secretary

Charlotte Tilson, Clerk of the Board